

How to make a referral to the CJSN

What information is needed before contacting CJSN

- Name of the person requiring CJSN support
- Name of the opposing party (to enable conflict of interest check)
- The type matter requiring the CJSN support. Is it a police interview, bail application, plea, mention, hearing, sentencing etc.
- Whether the person who requires CJSN support has used the Intellectual Disability Rights Service or CJSN before (if you know)
- Whether the person has an advocate or carer or any other key contacts for the person, and their name and contact details.
- Date and time and court at which the matter is listed.
- How long the matter is expected to run, are there likely to be several court dates
- If possible a basic summary of the person's ability to communicate and understand what is being explained to them.

To get a support person for court

1. Call the number for the relevant area (see below)
2. Ideally speak to the Regional Coordinator providing the information above.
3. The Regional Co-ordinator will contact the person needing support and will arrange a support worker to meet with the person and be available for the times needed.

Note: Lawyers will need to receive permission from potential CJSN users before calling CJSN.

Contact Numbers for Regional Co-ordinators

Sydney	(02) 9318 0144
Illawarra/ Shoalhaven	(02) 4228 4040
Newcastle/Hunter	(02) 4926 5643
Gosford	(02) 4324 2355

1300 665 908 -This number is available 24/7 to get a support person or legal advice for people with intellectual disability in police custody.